

DIRECTIVE 2009-03

March 31, 2009

TO: All County Boards of Elections

CANDIDATE REPORT FORM FOR 2009 PRIMARY ELECTIONS

To enable our office to maintain an accurate record of names of candidates who have filed valid declarations of candidacy or nominating petitions for the office of municipal court judge and clerk in the 2009 primary elections, please complete the enclosed report form by April 10, 2009. If your county does not have the office of municipal court judge or clerk on the ballot this year, please check the appropriate box on the enclosed report form, sign and return the form to the Secretary of State's office.

NOTIFICATION OF CHARTER ELECTION DATES

Municipal charters may provide for election dates other than the statutory primary, general and special election dates. It is imperative we receive notification of **all** elections (including court ordered elections) held in your county on days other than the statutory election dates. Please complete the enclosed charter municipality reporting form listing the primary dates and filing deadlines for all charter municipalities within your county. If your county does not have any charter municipalities, please check the appropriate box on the enclosed charter municipality report form, sign and return the form to the Secretary of State's office.

A copy of the absent voter's ballot must also be sent to the Secretary of State's office at least 25 days before an election in accordance with R.C. 3509.01. The copy of the absentee ballot should be transmitted and forwarded to the attention of Serena Henderson by one of the following methods:

- Email: shenders@sos.state.oh.us; or
- CD or computer diskette - U. S. Mail: P.O. Box 2828 Columbus, OH 43216 or 180 E. Broad St., 15th Flr., Columbus, OH 43216

If you have any questions regarding this directive, please contact one of the election administrators at 614-466-2585.

Sincerely,

Jennifer Brunner