

DIRECTIVE 2010-84
December 10, 2010

TO: ALL COUNTY BOARDS OF ELECTIONS

Re: EAC Survey: 2008-2010

The U.S. Elections Assistance Commission (EAC) is charged with the responsibility of collecting specific data regarding federal elections from each state, as mandated by the *Help America Vote Act of 2002* (HAVA). As part of the HAVA mandates, the Secretary of State's office must collect data from each county board of elections, compile the information received, and submit the required 2010 Election Administration and Voting Survey report to the EAC by February 1, 2011.

Attached to this directive are two documents provided by the EAC:

1. *2010 Election Administration and Voting Survey* that contains questions related to election data for the 2008-2010 election period, and
2. *Supplemental Instructions Manual*.

The survey contains spaces for reporting the required information; the manual provides additional instructions and useful information to assist election officials in accurately completing the survey.

It is imperative that the person(s) gathering the information at each board of elections carefully review each question before entering data, paying attention to the type of data being requested and the time period for which that data is being requested.

If a board of elections is able to provide some, but not all, of the requested data, the person(s) completing the template must so indicate by checking the box next to the question and identify the specific reason that data cannot be provided. Please be aware that a board of elections that indicates it is unable to provide *any* of the requested data may be required to specifically state the reasons why that data cannot be provided.

Please e-mail your completed survey forms to Melanie Poole, Elections Administration Officer, at MPoole@sos.state.oh.us **not later than January 11, 2011**.

If you have any questions concerning this survey, please contact an elections administrator at 614-466-2585.

Sincerely,

Jennifer Brunner