



DIRECTIVE 2021-20

October 1, 2021

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Unofficial and Official Canvasses of the November 2, 2021 General Election

SUMMARY

This Directive outlines the procedures that boards of elections must follow when conducting both the Unofficial and the Official Canvasses of the November 2, 2021 General Election.

To assist boards of elections with any problems, questions, or concerns on Election Day, the Secretary of State's Office is staffed on Election Day from 6:00 a.m. until all boards have reported their unofficial results to our Office. Boards should contact the Secretary of State's Office using the dedicated telephone number that will be emailed prior to November 2, 2021.

All directors, deputy directors, and board members must ensure that they are able to receive emails via their .gov address and other communications sent from the Secretary of State's Office on November 2, 2021 (including after the polls close).

PART ONE – UNOFFICIAL CANVASS

The Unofficial Canvass of the November 2, 2021 General Election must be conducted on Election Night in accordance with state law¹ and [Chapter 8, Section 1.02](#) of the Election Official Manual.

The Unofficial Canvass must be conducted in full view of the members of the board of elections and any observer appointed in accordance with [R.C. 3505.21](#).² The board must continuously count the ballots during the Unofficial Canvass.³

¹ [R.C. 3505.27](#) (counting regular ballots that were cast at precinct polling locations); [R.C. 3505.28](#) (ballots not counted); [R.C. 3509.06](#) (counting absentee ballots); [R.C. 3509.07](#) (absentee ballots not counted); [R.C. 3511.11-3511.13](#) (uniformed service and overseas voter absentee ballots).

² [R.C. 3505.27](#).

³ [R.C. 3505.27](#); [R.C. 3505.29](#); [R.C. 3505.30](#).

I. PROCESSING ABSENTEE BALLOTS

Boards of elections may begin processing (including scanning, but not tabulating) absentee ballots not earlier than the day after the close of voter registration (October 5, 2021). The boards must begin this process prior to Election Day to ensure the Unofficial Canvass includes all absentee ballots received by the close of polls on November 2, 2021. Boards are prohibited from tabulating any absentee ballot prior to 7:31 p.m. on November 2, 2021. If a court orders polls to remain open later than 7:30 p.m. on Election Day, boards will receive a directive with alternate instructions.

II. ELECTION NIGHT REPORTING (“ENR”) FOR COUNTIES CONDUCTING THE SPECIAL CONGRESSIONAL ELECTION

State law requires boards of elections to provide election results for certain contests to the Secretary of State’s Office.⁴ Counties conducting the Special Congressional Election for the 11th and 15th Congressional Districts must use the Secretary of State’s County Submission System (“CSS”) to provide summary results on all candidates for Congress that appear on the county’s ballot. The Secretary of State personnel assigned to each county board of elections and their contact information will be provided prior to November 2, 2021.

Although boards of elections will have access to hand-key the results at the time frames below, the upload tool allows each board to do this more efficiently. This method also helps prevent data entry errors. Boards must use the USB thumb drives provided by the Secretary of State’s Office to ensure the security of ENR and the Election Management System (“EMS”). The USB thumb drives must be used only once.

Unofficial election results provided to the Secretary of State’s Office will be summary only, rather than precinct-level. Boards will upload precinct-level results for the Official Canvass.

A. SCHEDULE FOR REPORTING RESULTS

Each board must log in to the CSS no later than 7:45 p.m. on November 2, 2021. The board must immediately notify the Secretary of State assigned personnel of delays in completing any portion of the results reporting activity. Boards will receive an email with contact information for the Secretary of State personnel assigned to each county.

B. REPORTING ABSENTEE BALLOT RESULTS

Each board involved in the Special Congressional Election must upload vote totals for absentee ballots by 8:00 p.m., unless the voting system is technologically unable to do so. If necessary, the board may upload partial absentee results (e.g., for GEMS users who were unable to scan all absentee ballots prior to starting the central tabulation of precinct cards). If the board uploads partial absentee results at 8:00 p.m., the board must not double-report the initial upload. Contact the board’s voting system vendor if you need technical assistance. The board must enter zero (0) precincts reporting when it uploads its first absentee results.

⁴ [R.C. 3505.27\(C\)](#).

C. MAXIMUM TIME BETWEEN ENR REPORTS

ENR for counties conducting the Special Congressional Election begins with the first upload of absentee results by 8:00 p.m. and will continue at the assigned time throughout the night. After the board uploads its first summary election results, it must report on the following time increment assigned to the county:

1. “Quarter-Hour” Counties - *Cuyahoga, Fairfield, Franklin, and Summit Counties.*

“Quarter-hour” counties must report at each quarter hour (e.g., 8:00 p.m., 8:15 p.m., 8:30 p.m., 8:45 p.m., etc.), beginning with the quarter hour that follows the board’s first upload of summary election results and continuing until all precincts report results.

The board must notify the Secretary of State personnel assigned to the board if, as the board approaches full reporting, one or more precincts did not report and it is more than 30 minutes since the last report, to explain the delay. Once 100 percent of the precincts report, boards must enter final vote tallies into ENR. The board does not have to wait until its designated reporting time (noted above) before reporting the final results.

2. “Half-Hour” Counties - *Athens and Ross Counties.*

“Half-hour” counties must report at each half-hour (e.g., 8:30 p.m., 9:00 p.m., 9:30 p.m., etc.), beginning at 8:30 p.m., the first half-hour that follows the upload of the board’s absentee summary election results at 8:00 p.m., then on every half hour after and continuing until all precincts report results.

The board must notify the Secretary of State personnel assigned to the board if, as the board approaches full reporting, one or more precincts did not report and it is more than 30 minutes since the last report, to explain the delay. Once 100 percent of the precincts have reported, boards must enter final vote tallies into ENR. The board does not have to wait until its designated reporting time (noted above) before reporting the final results.

3. “Hourly” Counties

“Top-of-the-hour” counties (e.g., 8:00 p.m., 9:00 p.m., etc.): *Clinton, Fayette, Madison, and Pickaway Counties.*

“Bottom-of-the-hour” counties (e.g., 8:30 p.m., 9:30 p.m., etc.): *Hocking, Morgan, Perry, and Vinton Counties.*

Note: “Bottom-of-the-hour” counties will report once at the “Top-of-the-hour” at 8:00 p.m. and then at the bottom hour as noted above.

“Hourly” counties must report summary election results at the top *or* bottom of every hour, as specified above, and continue until all precincts have reported. If the board reports more frequently, it must still report on the hour.

The board must notify the Secretary of State personnel assigned to the board if, as the board approaches full reporting, one or more precincts did not report and it is more than 60 minutes since the last report, to explain the delay. Once 100 percent precincts have reported, boards must enter final vote tallies into ENR. The board does not have to wait until its designated reporting time (noted above) before reporting the final results.

D. SUPPLEMENTAL STATISTICS

Boards of elections must provide supplemental statistics upon reporting the county's last precinct or shortly thereafter. **Boards must promptly report vote totals, even if supplemental statistics are not yet available.** Upload the election results, then submit the statistics when ready.

The required supplemental statistics are as follows:

Counted Ballots

- Total number of regular ballots counted from Election Day precincts (not including absentee ballots; they are reported separately below).
- Total number of non-UOCAVA absentee ballots counted.
- Total number of UOCAVA absentee ballots counted.
- Total number of absentee ballots counted.
- Total regular Election Day and absentee ballots counted.

Outstanding Ballots (ballots issued but not yet counted)

- Total number of outstanding non-UOCAVA absentee ballots issued by the board, but not returned.
- Total number of outstanding UOCAVA absentee ballots issued by the board, but not returned.
- Combined total number of outstanding absentee ballots (issued by BOE but not returned by close of polls).
- Total number of provisional ballots issued on Election Day.
- Total number of provisional ballots issued before Election Day, but after close of registration at the board office or early vote center.
- Total number of provisional ballots issued at the polls or the board office.

III. UNOFFICIAL CANVASS REPORTS FOR COUNTIES WITHOUT A SPECIAL CONGRESSIONAL ELECTION

Boards of elections must follow the procedures outlined in [Chapter 8, Section 1.02](#) for reporting summary results and submitting final summary reports in odd-numbered year elections. The Secretary of State's Office will provide all report and signature forms via email prior to the election. Additionally, the following reporting requirements must be followed:

- On Election Night, after a board has completed its Unofficial Canvass, it must email the Secretary of State's Office and attach a copy of the unofficial vote total report generated by the board's voting system. This report must be clearly labeled "[County]'s Unofficial Canvass," and it must contain only vote totals for that county. The board must also submit the Unofficial Certification of Results Signature Form on Election Night. The Secretary of State's Office will not contact boards of elections without a Special Congressional Election for release on Election Night.

- By 10:00 a.m. on November 3, 2021 (the day after the election), each board must provide a report showing the number of ballots cast and counted by absentee voters and the number of regular ballots cast and counted on Election Day. The board should generate this report from the board's EMS and may provide summary or precinct-level detail.
- Each board must complete and submit an Unofficial Certification of Results Supplemental Data Form to provide the following statistics:

Counted Ballots:

- Total number of Election Day Ballots (regular ballots cast at polling locations on Election Day);
- Total number of Non-UOCAVA Absentee Ballots Counted (as reported in the board's voter registration ("VR") system); and
- Total number of UOCAVA Absentee Ballots Counted (as reported in the board's VR system).

Outstanding Ballots (ballots issued but not yet counted):

- Total number of Outstanding Non-UOCAVA Absentee Ballots (as reported in the board's VR system as having been issued by the board but not returned or returned but not counted (for which [Form 11-S](#) is provided to the voter));
- Total number of outstanding UOCAVA absentee ballots issued by the board (as reported in the board's VR system as having been issued by the board but not returned or returned but not counted (for which [Form 11-S](#) is provided to the voter));
- Total number of provisional ballots cast on Election Day; and
- Total number of provisional ballots cast before Election Day.

By 10:00 a.m. on November 3, 2021 (the day after the election), the board of the most populous county of any multi-county district must generate a separate summary report showing the combined vote totals for its county and the overlapping county that reports to the most populous county for that contest, question, or issue. The board must clearly label the report "[County]'s Unofficial Canvass – Most Populous County." The board may use its voting system, the relevant Secretary of State Form, or some other form to provide this information.

PART TWO – POST-ELECTION CURE PERIOD

Each board of elections must be open to the public on each of the seven calendar days immediately following Election Day, and during the hours specified below, in order to allow voters to cure a deficiency on an absentee or provisional ballot, as provided for in state law:⁵

⁵ [R.C. 3505.181\(B\)\(7\)](#); [R.C. 3509.06\(D\)\(3\)](#). See also *Northeast Ohio Coalition for the Homeless v. Husted*, 837 F.3d 612 (6th Cir. 2016) (holding that the seven-day post-election cure period for absentee and provisional ballots established in state law is constitutional).

- Wednesday, November 3rd 8:00 a.m. – 5:00 p.m.
- Thursday, November 4th 8:00 a.m. – 5:00 p.m.
- Friday, November 5th 8:00 a.m. – 5:00 p.m.
- Saturday, November 6th 8:00 a.m. – 12:00 p.m.
- Sunday, November 7th 1:00 p.m. – 5:00 p.m.
- Monday, November 8th 8:00 a.m. – 5:00 p.m.
- Tuesday, November 9th 8:00 a.m. – 5:00 p.m.

Whenever a board of elections receives an absentee ballot ID envelope that is missing required information or that contains information that does not conform to the voter's registration record, and the board of elections cannot determine the voter's eligibility without the missing or nonconforming information, the board of elections must contact the absentee voter to give an opportunity to supplement their ID envelope so the voter's ballot can be counted. The board must meet this requirement by issuing ([Secretary of State Form 11-S](#)) to the voter.⁶ When a telephone number or email address is available, boards must use that contact information to quickly notify the voter about the deficiency on their ID envelope. The voter must provide the necessary information in writing on ([Form 11-S](#)), either by in person delivery or by mail.⁷

If a board of elections has no voters with a deficiency on their absentee or provisional ballot after Election Day (i.e., there is nothing *possible* to cure for any voter that cast a ballot in the election) or all deficiencies have been cured, the board may return to its normal operating hours for the remainder of the cure period.

PART THREE – OFFICIAL CANVASS

I. TIMELINE FOR OFFICIAL CERTIFICATION

Boards of elections may begin the Official Canvass of the November 2, 2021 General Election no earlier than the 11th day after the election (Saturday, November 13, 2021) and no later than the 15th day after the election (Wednesday, November 17, 2021). Each board must complete its Official Canvass and certify no later than the 21st day after the election (Tuesday, November 23, 2021).⁸

II. PRE-CANVASS AND CANVASS ACTIVITY

Boards of elections must follow the instructions for pre-canvass activity outlined in [Chapter 8, Section 1.03](#) of the Election Official Manual. Boards must also follow the rules and procedures outlined in [Chapter 8, Section 1.04](#) of the Election Official Manual for conducting the Official Canvass. Each board must reconcile results with records from the poll books and the voter registration system to ensure that only one ballot per voter is counted.⁹ This includes ensuring that

⁶ See [Election Official Manual Chapter 5](#), pages 30-32 and 35-37.

⁷ [R.C. 3509.06\(D\)\(3\)\(b\)](#).

⁸ [R.C. 3505.32\(A\)](#).

⁹ [R.C. 3505.32\(D\)](#).

all returned absentee ballots are logged in the voter registration system and reconciling the list of voters whose ballots were returned with the number of physical ballots returned.

Pursuant to [R.C. 3505.32](#), board members and employees are prohibited from disclosing partial or final results of any contest in the election between the completion of the Unofficial Canvass and the certification of official results.

III. FORMS FOR OFFICIAL CERTIFICATION

After the Unofficial Canvass, our Office will provide the forms for reporting results. All certifications and reports must be signed by the appropriate board personnel before being submitted to our Office, another board of elections, or another public entity. The board may not use digital or stamped signatures for these reports. Each board of elections must submit the signature form to certify the Official Election Results, including the Supplemental Reports for both Absentee Ballots and Provisional Ballots, to the Secretary of State's Office.

A. CERTIFICATION AND REPORTING OF OFFICIAL RESULTS¹⁰

After a board completes its Official Canvass, it must email Results@OhioSoS.gov a copy of the official vote total summary report generated by the board's voting system. This report must be clearly labeled "[County]'s Official Canvass," and it must contain *only* vote totals for that county.

The board of elections for the most populous county of any multi-county jurisdiction or district must generate a separate report from its voting system, create a report outside of its voting system, or use a reporting form which will be provided after the Unofficial Canvass. This report must be clearly labeled "[County's] Official Canvass – Most Populous County." The report must include the total number of votes recorded for the office, question, or issue from each county in a multi-county jurisdiction and the sum total for all counties. The board must mark the contest(s) for which a board is the most populous county to clearly identify it as a contest contains vote totals from other counties. The board must email the report(s) to Results@OhioSoS.gov.

B. ABSENTEE AND PROVISIONAL BALLOT SUPPLEMENTAL REPORT

State law requires the Secretary of State to publish a report on the number of absentee and provisional ballots cast and counted for the election in each county.¹¹ Each board of elections must provide this supplemental data for absentee and provisional ballots. The reporting forms will be provided after the Unofficial Canvass.

C. CERTIFICATE OF OFFICIAL SUMMARY RESULTS FOR LIQUOR OPTION QUESTIONS AND LOCAL QUESTIONS AND ISSUES

Each board of elections must send a completed copy of [Secretary of State Form 126-B](#) to the Secretary of State's Office via email to Results@OhioSoS.gov and a copy of the completed form to the Ohio Division of Liquor Control via email: LiquorLicensingMailUnit@com.state.oh.us or by mailing to the following address:

¹⁰ [R.C. 3505.30](#).

¹¹ [R.C. 3501.05\(Y\)](#).

Division of Liquor Control
6606 Tussing Road
Reynoldsburg, Ohio 43068-9005

The board of elections (most populous county only if it is a multi-county issue) must certify the results of an election on tax levies and bond issues to the following offices and agencies:

- The county auditor of each county in which the election was held.
- The fiscal officer of the subdivision in which the election was held.
- The Tax Commissioner of the State of Ohio via email at: DTE@tax.state.oh.us.
- The Secretary of State.

The board of elections of the most populous county must certify the results of an election on a school district income tax on [Secretary of State Form 125-A](#) to the following offices and agencies:

- The board of education that placed the issue on the ballot.
- The Tax Commissioner of the State of Ohio via email at DTE@tax.state.oh.us.
- The Secretary of State.

D. ELECTRONIC PRECINCT-LEVEL OFFICIAL RESULTS FILE OF VOTES – COUNTIES WITHIN THE 11TH AND 15TH CONGRESSIONAL DISTRICTS ONLY

On Wednesday, November 24, 2021, board of elections that conducted a Special Congressional Election must upload an electronic precinct-level results file of votes that includes all candidates that appeared on the county's ballots via the CSS. Instructions regarding the upload process as well as the time to complete the upload will be sent separately.

Additionally, boards of elections must provide, via email to Results@OhioSoS.gov, a separate report from the county's central tabulating system detailing turnout by precinct. Boards must also submit a Statement of Votes Cast ("SOVC") or similar report detailing the turnout by precinct with their turnout report. This report will vary by vendor and will be used to proof the turnout by precinct. Details outlining the content and generation of these reports will also be sent separately.

IV. TIMELINE FOR REPORTS

No later than 2:00 p.m. on Tuesday, November 23, 2021, the Secretary of State's Office must receive each of the following:

- Certification report and signature form;
- Report forms;
- Electronic turnout detail by precinct (if in the 11th or 15th Congressional District); and

- SOVC report (if in the 11th or 15th Congressional District).

Each board must submit these reports to Results@OhioSoS.gov as soon as the board completes its official certification. Boards must not delay submitting the official certification forms because of a recount for any race or issue. Every board must maintain a copy of each completed certification and report form.

V. RECOUNTS

Before scheduling and conducting a recount, please review the procedures in state law and [Chapter 9, Section 1.02](#) of the Election Official Manual. The deadline for a candidate or group to request a recount is five days after the certification of official results. A recount must take place no later than ten days after an application for a recount is filed or an automatic recount is declared.¹²

The Secretary of State's Office will email a recount survey along with the Official Canvass report forms. Boards must complete this survey to notify the Secretary of State of a recount. All boards must complete the survey, regardless of whether there is a recount in their county. If the board must conduct a recount, it must provide the information regarding the recount in a format provided by the Secretary of State's Office in the email along with the Official Canvass Report forms. If the recount to be conducted is for a multi-county jurisdiction, the Secretary of State's Office will issue the notice of recount after receiving notice from the most populous county. If a recount changes vote totals, the board of elections must submit a properly completed and signed amended certification and abstract to Results@OhioSOS.gov.

VI. POST-ELECTION AUDITS

Every board of elections must conduct a post-election audit. The timeline for post-election audits depends on whether there is a recount, as explained below:

1. **If there is no recount:** The audit may start six days after the official results are declared and must be completed by the 21st day after that declaration. The board has five days after completion to certify those audit results to the Secretary. A form will be offered for certifying audit results.
2. **If there is a recount:** The audit must begin immediately after the board certifies the results of the recount and be complete within 14 days. The board has five days after completion to certify those audit results to the Secretary.

After Election Day, the Secretary of State's Office will provide more instructions for the post-election audit.

VII. VOTER HISTORY

All boards must upload voter history for the November 2, 2021 General Election to the Statewide Voter Registration Database no later than 14 days after the board's official certification. Counties with more than 100,000 registered voters must contact Robin Fields at

¹² [R.C. 3515.02](#) and [R.C. 3515.03](#).

SWVRD@OhioSoS.gov to schedule their upload in advance. The election name to submit the history for the election is **2021_NOV_GEN**.

For purposes of assigning voter history, a voter record should be marked as having voted in an election, only if any of the following are true:

- The voter signed the signature poll book on Election Day.
- The voter was issued an absentee ballot in-person during the period for in-person absentee voting.
- The voter timely returned the voter's identification envelope (including UOCAVA and Federal Write-In Absentee Ballot (FWAB)), regardless of whether the ballot was eligible to be counted.
- The voter is an eligible elector of the State of Ohio and cast a provisional ballot, regardless of whether the ballot was eligible to be counted. **If a provisional ballot affirmation is used to register an individual to vote, the newly registered voter must be assigned voter history for casting a provisional ballot.**

VIII. RETENTION OF BALLOTS

Boards must retain all ballots prepared for the Special Congressional Election for at least 22 months following the election. Boards must retain all ballots prepared for a non-federal election for at least 60 days following the election.¹³ If the board uses a voting system and software that captures images of ballots as they are scanned by a high-speed scanner, those images may be subject to disclosure pursuant to a public records request and must be retained.¹⁴ Accordingly, consult with the county prosecuting attorney regarding their retention.

PART FOUR – OPEN MEETINGS AND OBSERVERS DURING THE CANVASS

I. BOARD MEETINGS MUST BE IN-PERSON

Consistent with [R.C. 3505.30](#), board members must open session at 6:30 a.m. on November 2, 2021, just as polls open on Election Day. The temporary law that authorized a public body to hold meetings and hearings by means of teleconference, video conference, or any other similar electronic technology has expired.¹⁵ Although boards may not conduct their meetings remotely, boards are encouraged to live-stream meetings for the public.

II. OBSERVERS

Political parties, groups of candidates, or issue committees appoint election observers to observe the conduct of the election. A board must allow the presence of observers who present a valid certificate of appointment for the Unofficial or Official Canvass, recount, or post-election audit.¹⁶

¹³ [R.C. 3505.31](#); [52 U.S.C.S. 20701](#).

¹⁴ See [Election Official Manual Chapter 8](#), pages 30-32.

¹⁵ Section 12 of H.B. 404 of the 133rd General Assembly permitted virtual meetings until July 1, 2021.

¹⁶ [R.C. 3505.21](#).

The role of observers is limited to observing the proceedings of an election. Accordingly, while observers are permitted to watch and inspect, observers are prohibited from handling any election materials.¹⁷ They also must not interfere with election officials or poll workers doing their jobs or otherwise slow down the operation of the polling location, board of elections, or early vote center, nor may they interact with voters in a manner that interferes with or disrupts an election.¹⁸

Voting location managers, directors, deputy directors, and appointing authorities have the authority to administratively remove observers from their posts for behavior inconsistent with Ohio law or Secretary of State directive, or that interferes with, impedes, or disrupts an election. Law enforcement officials have the statutory duty to remove observers at the order of one of the above-listed election officials.¹⁹

PART FIVE – USE OF SECURE RECEPTACLES AND ELECTION OFFICIALS TO RECEIVE ABSENTEE BALLOTS OUTSIDE OF THE BOARDS OF ELECTIONS

I. AVAILABILITY AND MONITORING OF SECURE RECEPTACLES

For the November 2, 2021 General Election, boards of elections must follow the rules and procedures in [Directive 2021-10](#) for the use of secure receptacle(s) outside the county board of elections. Boards are required to retrieve the contents of the secure receptacle immediately upon the absentee ballot application deadline (12:00 noon on October 30, 2021) and the deadline for personal delivery of absentee ballots (7:30 p.m. on Election Day).

II. ELECTION OFFICIALS RECEIVING ABSENTEE BALLOTS OUTSIDE THE BOARD OF ELECTIONS

As stated in [Directive 2021-10](#), boards of elections, by a vote of a majority of the board's members, may permit board employees, including permanent²⁰ or temporary board employees who have undergone a criminal background check, to collect absentee ballots directly outside of the office of the board of elections from electors personally delivering²¹ their absentee ballots to the board. This is in addition to the secure receptacle(s) that is available 24 hours a day at the board office. Boards are strongly encouraged to do so whenever a high volume of traffic/turnout is anticipated.

If a majority of the board members vote to have board employees receive absentee ballots outside the office of the board of elections from electors who personally deliver their ballots to the board, the board's plan must meet the requirements outlined in [Directive 2021-10](#).²² Boards should consult with their county health department regarding any necessary health precautions. The

¹⁷ [R.C. 3505.21](#).

¹⁸ [R.C. 3599.24](#).

¹⁹ [R.C. 3501.33](#) and [3505.21](#).

²⁰ All permanent board of elections employees are required to have a criminal background check conducted. See [Election Official Manual Chapter 2](#), page 11.

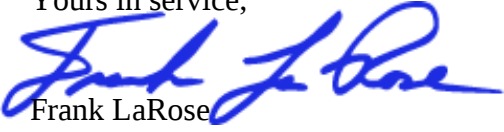
²¹ An absentee voter may also have certain designated relatives deliver the voter's ballot "to the director." See [R.C. 3509.05\(A\)](#) ("spouse of the elector, the father, mother, father-in-law, mother-in-law, grandfather, grandmother, brother, or sister of the whole or half blood, or the son, daughter, adopting parent, adopted child, stepparent, stepchild, uncle, aunt, nephew, or niece of the elector.").

²² The Secretary of State's Health Guidance for the May 4, 2021 Primary/Special Election contained within [Directive 2021-10](#) no longer applies.

bipartisan team of election officials may use any secure container to collect ballots outside the board office.

If you have any questions regarding this Directive, please contact the Secretary of State's elections counsel at (614) 728-8789.

Yours in service,

A handwritten signature in blue ink, appearing to read "Frank LaRose", is positioned above the printed name.

Frank LaRose
Ohio Secretary of State