



DIRECTIVE 2022-47

October 11, 2022

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Unofficial and Official Canvasses of the November 8, 2022 General Election

SUMMARY

This Directive outlines the procedures that boards of elections must follow when conducting both the Unofficial and Official Canvasses of the November 8, 2022 General Election.

To assist boards of elections with any problems, questions, or concerns on Election Day, the Secretary of State's Office is staffed on Election Day from 6:00 a.m. until all boards report their unofficial results to and have been released by our Office. Boards should contact the Secretary of State's Office using the dedicated telephone number that will be emailed prior to November 8, 2022.

All board members, directors, and deputy directors must ensure that they are able to receive emails via their .gov address and other communications sent from the Secretary of State's Office on November 8, 2022 (including after the polls close).

PART ONE – UNOFFICIAL CANVASS

The Unofficial Canvass of the November 8, 2022 General Election must be conducted on Election Night in accordance with state law¹ and [Chapter 10, Section 10.02](#) of the Election Official Manual. Each board must ensure all eligible Election Day and absentee ballots are tabulated and reported in its unofficial canvass. Boards must ensure all memory cards containing tabulated results are properly processed into its election management system.

The Unofficial Canvass must be conducted in full view of the members of the board of elections and any observer appointed in accordance with [R.C. 3505.21](#).² The board must continuously count the ballots during the Unofficial Canvass.³

I. PROCESSING ABSENTEE BALLOTS

Boards of elections may begin processing (including scanning, but not tabulating) absentee ballots on October 12, 2022, the day after the close of voter registration. Boards must begin this process prior to Election Day to ensure the Unofficial Canvass includes all absentee ballots received by the close of polls on November 8, 2022. Ohio law prohibits boards from tabulating

¹ [R.C. 3505.27](#) (counting regular ballots that were cast at precinct polling locations); [R.C. 3505.28](#) (ballots not counted); [R.C. 3509.06](#) (counting absentee ballots); [R.C. 3509.07](#) (absentee ballots not counted); [R.C. 3511.11-3511.13](#) (uniformed service and overseas voter absentee ballots).

² [R.C. 3505.27](#).

³ [R.C. 3505.27](#); [R.C. 3505.29](#); [R.C. 3505.30](#).

any absentee ballot prior to 7:31 p.m. on November 8, 2022.⁴ If a court orders polls to remain open later than 7:30 p.m. on Election Day, boards will receive a directive with alternate instructions.

II. ELECTION NIGHT REPORTING (“ENR”)

State law requires boards of elections to provide election results for certain contests to the Secretary of State’s Office.⁵ Election Night Reporting will consist of races for the following offices:

- Governor and Lieutenant Governor
- Attorney General
- Auditor of State
- Secretary of State
- Treasurer of State
- Chief Justice of the Supreme Court
- Justice of the Supreme Court (Full term commencing 1-1-2023)
- Justice of the Supreme Court (Full term commencing 1-2-2023)
- United States Senator
- Representative to Congress
- State Senator
- State Representative
- Judge of the Court of Appeals
- County Commissioner
- County Auditor
- Member of State Board of Education
- Judge of the Court of Common Pleas
- Judge of County Court

All counties must use the Secretary of State’s County Submission System (“CSS”) to provide summary results on all candidates that appear on the county’s ballot, including the results of county offices subject to an unexpired term.

Although boards of elections will have access to manually hand key the results at the time frames below, the upload tool allows each board to do this more efficiently and accurately by mitigating data entry errors. Boards must use the USB drives provided by the Secretary of State’s Office to ensure the security of the ENR system and election management system (“EMS”). The USB drives must be used only once.

For the Unofficial Canvass, boards must provide summary-level election results, rather than precinct-level results. Boards will upload precinct-level results for the Official Canvass.

A. INITIAL REPORTING

Each board must log in to the CSS no later than 7:45 p.m. on November 8, 2022. A board must immediately notify the Secretary of State personnel of delays in completing any portion of the results reporting activity.

⁴ [R.C. 3509.06\(F\)](#).

⁵ [R.C. 3505.27\(C\)](#).

Each board must upload vote totals for absentee ballots by 8:00 p.m., unless the voting system is technologically unable to do so. If necessary, partial absentee results may be uploaded by the county. If a board uploads partial absentee results at 8:00 p.m., it must not double-report the initial upload. Contact the board's voting system vendor if you need technical assistance. The board must enter zero (0) precincts reporting when it uploads its absentee results.

B. ENR REPORTING SCHEDULE

ENR begins with the first upload of absentee results by 8:00 p.m. and will continue uploading results at the assigned time throughout the night. After the board uploads its first summary election results, it must report on the following time increment assigned to the county:

1. “Half-Hour” Counties

Allen, Ashtabula, Athens, Belmont, Butler, Clark, Clermont, Columbiana, Cuyahoga, Delaware, Erie, Fairfield, Franklin, Geauga, Greene, Hamilton, Hancock, Jefferson, Knox, Lake, Lawrence, Licking, Lorain, Lucas, Mahoning, Marion, Medina, Miami, Montgomery, Muskingum, Portage, Richland, Ross, Sandusky, Scioto, Stark, Summit, Trumbull, Tuscarawas, Union, Warren, Washington, Wayne, and Wood Counties.

“Half-hour” counties must report at each half hour beginning at **8:15 p.m.** and every half hour after (e.g., 8:45 p.m., 9:15 p.m., 9:45 p.m., etc.), and must continue reporting until all precincts report results.

A board must notify the Secretary of State personnel if it will be delayed in reporting results. Once 100 percent of the precincts have reported, boards must enter final vote tallies into the ENR system. The board does not have to wait until its designated reporting time before reporting the final results.

2. “Hourly” Counties

“Top-of-the-hour” counties (e.g., 8:00 p.m., 9:00 p.m., etc.): *Ashland, Auglaize, Brown, Champaign, Clinton, Crawford, Darke, Defiance, Fulton, Guernsey, Highland, Huron, Logan, Madison, Mercer, Morrow, Ottawa, Pickaway, Preble, Seneca, Shelby, and Williams Counties.*

“Bottom-of-the-hour” counties (e.g., 8:30 p.m., 9:30 p.m., etc.): *Adams, Carroll, Coshocton, Fayette, Gallia, Hardin, Harrison, Henry, Hocking, Holmes, Jackson, Meigs, Monroe, Morgan, Noble, Paulding, Perry, Pike, Putnam, Van Wert, Vinton, and Wyandot Counties.*

Note: “Bottom-of-the-hour” counties will report once at the “Top-of-the-hour” at 8:00 p.m. and then at the bottom hour as noted above.

“Hourly” counties must report summary election results at the top *or* bottom of every hour, as specified above, and continue until all precincts have reported. If the board reports more frequently, it must still report on the hour.

A board must notify the Secretary of State personnel if it will be delayed in reporting results. Once 100 percent of the precincts have reported, boards must enter final vote tallies into the ENR system. The board does not have to wait until its designated reporting time before reporting the final results.

C. SUPPLEMENTAL STATISTICS

Boards of elections must provide supplemental statistics upon reporting the county's last precinct or shortly thereafter. **Boards must promptly report vote totals, even if supplemental statistics are not yet available.** Upload the election results, then submit the statistics when ready. The required supplemental statistics are as follows:

Counted Ballots

- Total number of regular ballots counted from Election Day precincts (not including absentee ballots).
- Total number of absentee ballots counted (both UOCAVA and Non-UOCAVA).
- Total regular Election Day and absentee ballots counted.

Outstanding Ballots

- Total number of outstanding absentee ballots (issued but not yet counted).
- Total number of provisional ballots (issued at the polls or the board office before or on Election Day).

III. SUMMARY AND FINAL REPORTS

Boards of elections must follow the procedures outlined in [Chapter 10, Section 10.02](#) of the Election Official Manual for reporting summary results and submitting final summary reports in even-numbered year elections. The required reports and forms (listed below) for the Unofficial Canvass and the instructions and deadline for submission will be provided to boards of elections via email before Election Day:

1. Unofficial Vote Total Summary Report;
2. Group Detail Report (if not included with Summary Report);
3. Write-In Report;
4. Most Populous Report(s) (when applicable); and
5. Signature Form.

In addition to the Unofficial Vote Total Summary Report submitted on Election Night, each board must print off the county results from the CSS via the "Current County Results" page and proof this report. The unofficial canvass summary report, group detail report, **and** the signature form must be sent to Results@OhioSoS.gov. Instructions outlining this requirement will be provided separately. All final summary reports, and Group Detail Report must be transmitted to the Elections Division via email to Results@OhioSoS.gov.

On Election Night, once the Secretary of State's Office receives, reviews, and compares the board's Unofficial Vote Total Summary Report and Group Detail Report, a Secretary of State staff member will contact the Director.

The Director and Deputy Director must not leave the office until Secretary of State staff contacts the Director to confirm that its reports have been received and reviewed to ensure the results match. The Director is responsible for releasing the board's staff.

PART TWO – POST-ELECTION CURE PERIOD

Each board of elections must be open to the public on each of the seven calendar days immediately following Election Day, and during the hours specified below, in order to allow voters to cure a deficiency on an absentee or provisional ballot, as provided for in state law:⁶

- Wednesday, November 9th 8:00 a.m. – 5:00 p.m.
- Thursday, November 10th 8:00 a.m. – 5:00 p.m.
- Friday, November 11th 8:00 a.m. – 12:00 p.m.⁷
- Saturday, November 12th 8:00 a.m. – 12:00 p.m.
- Sunday, November 13th 1:00 p.m. – 5:00 p.m.
- Monday, November 14th 8:00 a.m. – 5:00 p.m.
- Tuesday, November 15th 8:00 a.m. – 5:00 p.m.

Whenever a board of elections receives an absentee ballot identification envelope that is missing required information or that contains information that does not conform to the voter's registration record, the board must follow the instructions set forth in [Chapter 7, pages 228 to 230](#) of the Election Official Manual.

For absentee voters, a board of elections must receive a completed [Form 11-S](#) to cure a deficiency by the 7th day after the election, or the Form 11-S must be postmarked by the 7th day after the election (**Tuesday, November 15, 2022**) and received by the 10th day after the election (**Friday, November 18, 2022**).

If a board of elections has no voters with a deficiency on their absentee or provisional ballot after Election Day (i.e., there is nothing *possible* to cure for any voter that cast a ballot in the election) or all deficiencies have been cured, the board may return to its normal operating hours for the remainder of the cure period.

PART THREE – OFFICIAL CANVASS

I. TIMELINE FOR OFFICIAL CERTIFICATION

Boards of elections may begin the Official Canvass of the November 8, 2022 General Election no earlier than the 11th day after the election (**Saturday, November 19, 2022**) and must begin no later than the 15th day after the election (**Wednesday, November 23, 2022**). Each board must complete its Official Canvass and certify no later than the 21st day after the election (**Tuesday, November 29, 2022**).⁸

II. PRE-CANVASS AND CANVASS ACTIVITY

Boards of elections must follow the instructions for pre-canvass activity that are outlined in [Chapter 10, Section 10.03](#) of the Election Official Manual. Boards must also follow the rules

⁶ [R.C. 3505.181\(B\)\(7\)](#); [R.C. 3509.06\(D\)\(3\)](#). See also *Northeast Ohio Coalition for the Homeless v. Husted*, 837 F.3d 612 (6th Cir. 2016) (holding that the seven-day post-election cure period for absentee and provisional ballots established in state law is constitutional).

⁷ November 11 is Veterans Day, a legal holiday according to [R.C. 1.14](#) and [5 U.S.C. § 6103](#).

⁸ [R.C. 3505.32\(A\)](#).

and procedures outlined in [Chapter 10, Section 10.04](#) of the Election Official Manual for conducting the Official Canvass. Each board must reconcile results with records from the poll books and the voter registration system to ensure that only one ballot per voter is counted.⁹ This includes ensuring that all returned absentee ballots are logged in the voter registration system and reconciling the list of voters whose ballots were returned with the number of physical ballots returned.

Pursuant to [R.C. 3505.32](#), board members and employees are prohibited from disclosing partial or final results of any contest in the election between the completion of the Unofficial Canvass and the certification of official results.

III. FORMS FOR OFFICIAL CERTIFICATION

After the Unofficial Canvass, our Office will provide the forms for reporting official results. All certifications and reports must be signed by the appropriate board personnel before the board submits them to our Office, another board of elections, or another public entity. The board may not use digital or stamped signatures for these reports. Each board of elections must submit the signature form to certify the Official Election Results, including the absentee and provisional ballot reports, to the Secretary of State's Office.

A. CERTIFICATION AND REPORTING OF OFFICIAL RESULTS¹⁰

Each board of elections must complete and provide all of the following the day it completes its official certification and no later than **Tuesday, November 29, 2022**:

1. Official Vote Total Summary Report;
2. Group Detail Report (if not included with Summary Report);
3. Signature form;
4. Write-In Report;
5. Report forms;
6. Electronic turnout detail by precinct;
7. SOVC report; and
8. Absentee and provisional ballot report.

Each board must submit these reports to Results@OhioSoS.gov as soon as the board completes its official certification. The Official Vote Total Summary Report must be clearly labeled “[County]’s Official Canvass,” and it must contain *only* vote totals for that county. Boards must not delay submitting the official certification forms because of a recount for any race or issue. Every board must maintain a copy of each of its completed certification and report forms.

State law requires the Secretary of State to publish a report on the number of absentee and provisional ballots cast and counted for the election in each county.¹¹ Each board of elections must provide this data for absentee and provisional ballots. Our Office will provide the reporting forms after the Unofficial Canvass.

⁹ [R.C. 3505.32\(D\)](#).

¹⁰ [R.C. 3505.30](#).

¹¹ [R.C. 3501.05\(Y\)](#).

The board of elections for the most populous county of any multi-county jurisdiction or district must generate a separate report from its voting system, create a report outside of its voting system, or use a reporting form which will be provided after the Unofficial Canvass. This report must be clearly labeled “[County’s] Official Canvass – Most Populous County.” The report must include the total number of votes recorded for the office, question, or issue from each county in a multi-county jurisdiction and the sum total for all counties. The board must clearly mark the contest(s) for which a board is the most populous county to clearly identify it as a contest contains vote totals from other counties. The board must email the report(s) to Results@OhioSoS.gov.

Boards of elections that create Cast Vote Record reports must redact the “RecordID” field from public view if this field is populated. This field must be redacted to ensure that the secrecy of each voter’s choices is preserved.¹²

B. CERTIFICATE OF OFFICIAL RESULTS TO SENATE PRESIDENT

Each board of elections must send to the President of the Senate a copy of the board’s official election results for all of the following: the joint offices of Governor and Lieutenant Governor; the offices of Attorney General, Auditor of State, Secretary of State, and Treasurer of State; Chief Justice of the Supreme Court of Ohio and Justices of the Supreme Court of Ohio; United States Senator; and Statewide Issues 1 and 2. In addition, the most populous county of a district contest for U.S. House of Representatives must send a copy of its official, district-wide results for that district contest to the President of the Senate.¹³ The results must be sent to the following address:

President of the Ohio Senate
Ohio Statehouse, 1 Capitol Square, 2nd Floor
Columbus, Ohio 43215

C. CERTIFICATE OF OFFICIAL SUMMARY RESULTS FOR LIQUOR OPTION QUESTIONS AND LOCAL QUESTIONS AND ISSUES

Each board of elections must send a completed copy of [Secretary of State Form 126-B](#) to the Secretary of State’s Office via email to Results@OhioSoS.gov and a copy of the completed form to the Ohio Division of Liquor Control via email: localoption@com.ohio.gov or by mailing to the following address:

Division of Liquor Control
6606 Tussing Road
Reynoldsburg, Ohio 43068-9005

The board of elections (most populous county only if it is a multi-county issue) must certify the results of an election on tax levies and bond issues to the following offices and agencies:

- The county auditor of each county in which the election was held.
- The fiscal officer of the subdivision in which the election was held.

¹² [R.C. 3501.35\(A\)\(4\)](#) and [3599.20](#).

¹³ [R.C. 3505.33](#).

- The Tax Commissioner of the State of Ohio via email at: DTE@tax.state.oh.us.
- The Secretary of State.

The board of elections of the most populous county must certify the results of an election on a school district income tax on [Secretary of State Form 125-A](#) to the following offices and agencies:

- The board of education that placed the issue on the ballot.
- The Tax Commissioner of the State of Ohio via email at DTE@tax.state.oh.us.
- The Secretary of State.

PART FOUR – POST-CERTIFICATION REQUIREMENTS

I. CERTIFICATES OF ELECTION

Each board of elections must follow the instructions for issuing certificates of election that are contained in [Chapter 10, Section 10.04](#), of the Election Official Manual. The candidate's name on the certificate of election should match the name as it appears on the ballot. The Secretary of State issues certificates of election for statewide offices, offices of Representatives to Congress, and offices of State Board of Education members. Certificates of election should not be issued before the expiration of the time by which applications for recounts may be made. Boards of elections may not issue a certificate of election in a contest for which a recount is requested, or conducted automatically, until after the recount is complete.¹⁴

II. RECOUNTS

Before scheduling and conducting a recount, please review the procedures set forth in state law and [Chapter 11, Section 11.02](#) of the Election Official Manual. The deadline for a candidate or group to request a recount is five days after the certification of official results. A recount must take place no later than ten days after an application for a recount is filed or an automatic recount is declared.¹⁵

The Secretary of State's Office will provide the boards a spreadsheet along with the Official Canvass report forms to notify the Secretary of State of a recount.

If the recount to be conducted is for a multi-county jurisdiction, the Secretary of State's Office will issue the notice of recount after receiving notice from the most populous county. Multi-County recounts will not be ordered until all counties in the district have certified their official results. If a recount changes vote totals, the board of elections must submit a properly completed and signed amended certification and abstract to Results@OhioSOS.gov.

III. POST-ELECTION AUDITS

Ohio law requires every board of elections to conduct a post-election audit.¹⁶ The law generally requires boards to audit not less than three contested races, questions, or issues, as directed by the Secretary of State. Before scheduling and conducting the post-election audit, please

¹⁵ [R.C. 3515.02](#) and [R.C. 3515.03](#).

¹⁶ [R.C. 3505.331](#).

review the procedures set forth in state law and [Chapter 11, Section 11.03](#) of the Election Official Manual. The timeline for post-election audits depends on whether there is a recount, as explained below:

1. **If there is no recount:** The audit may start six days after the official results are declared and must be completed by the 21st day after that declaration. The board has five days after completion to certify those audit results to the Secretary. A form will be offered for certifying audit results.
2. **If there is a recount:** The audit must begin immediately after the board certifies the results of the recount and be complete within 14 days. The board has five days after completion to certify those audit results to the Secretary.

For the November 8, 2022 General Election, boards must audit at least three contested races, questions or issues, including:

- The contest for Governor and Lieutenant Governor;
- At least one other statewide contest to be selected by the Secretary of State's office *after* Election Day; and
- At least one non-statewide candidate contest to be selected by the board of elections, except that the board shall exclude any contest in which the number of candidates for that contest (including eligible write-in candidates) does not exceed the number of candidates to be elected in that contest when making its selection. This must be a countywide candidate contest. A countywide question or issue may be used if you have no non-statewide candidate contest.

After Election Day, the Secretary of State's Office will provide more instructions and a form to report the results of the post-election audit.

IV. VOTER HISTORY

All boards must upload voter history for the November 8, 2022 General Election to the Statewide Voter Registration Database no later than 14 days after the board's official certification. The election name to submit the history for the election is **2022_NOV_GEN**.

For purposes of assigning voter history, a voter record should be marked as having voted in an election, only if any of the following are true:¹⁷

- The voter signed the signature poll book on Election Day.
- The voter was issued an absentee ballot in-person during the period for in-person absentee voting.
- The voter timely returned the voter's identification envelope [including UOCAVA and Federal Write-In Absentee Ballots (FWAB)], regardless of whether the ballot was eligible to be counted.

¹⁷ [Election Official Manual Chapter 10](#), page 316.

- The voter is an eligible elector of the State of Ohio and cast a provisional ballot, regardless of whether the ballot was eligible to be counted. **If a provisional ballot affirmation is used to register an individual to vote, the newly registered voter should be assigned voter history for casting a provisional ballot.**

V. RETENTION OF BALLOTS

As this is a federal election, boards must retain all ballots prepared for an election for at least 22 months following the election.¹⁸ If the board uses a voting system and software that captures images of ballots as they are scanned by a high-speed scanner, those images may be subject to disclosure pursuant to a public records request and must be retained.¹⁹ Accordingly, consult with the county prosecuting attorney regarding their retention.

PART FIVE – OPEN MEETINGS DURING THE CANVASS

Consistent with [R.C. 3505.30](#), board members must remain in session from the time of the opening of the polls on Election Day until the results of the election are received from every precinct in the county and such results are communicated to the Secretary of State. Board members must also meet in person to adjudicate the validity of provisional ballots, certify the official results of the election, and certify the results of any recount or post-election audit.

Boards should work with their technical points of contact (i.e., IT professionals) to determine whether livestreaming the meetings is an option for public viewing, in addition to allowing members of the public to attend in person. To the maximum extent possible, any livestream of board meetings should be advertised on social media and include video of the staff undertaking duties that would normally be observable by members of the public if they were physically present at the meeting.

PART SIX – SECURE VOTING METHODS

I. SECURE ABSENTEE BALLOT RECEPTACLES (“DROP BOXES”)

For the November 8, 2022 General Election, boards of elections must follow the same rules and procedures set forth in [Directive 2022-45](#) for the use of secure absentee ballot drop boxes outside the county boards of elections. At least once each day there is early voting, one Republican and one Democratic election official must together check, retrieve the contents, and re-lock the drop box. In addition, a bipartisan team must retrieve the contents of the ballot drop box at the following dates and times:

- (1) Voter registration deadline: **Tuesday, October 11, 2022** at 9:00 p.m.
- (2) Absentee ballot application deadline: **Saturday, November 5, 2022** at 12:00 noon;
- (3) Personal delivery absentee ballot deadline: **Tuesday, November 8, 2022** at 7:30 p.m.;
and
- (4) If a board of elections has absentee ballots to be cured during the seven days after Election Day: **Tuesday, November 15, 2022** at 5:00 p.m.

¹⁸ [R.C. 3505.31](#) and [52 U.S.C.A. § 20701](#).

¹⁹ See [Election Official Manual Chapter 10](#), pages 321 to 323.

II. REFUSAL TO SIGN ELECTRONIC POLLBOOKS

Generally, when voters enter a polling location, they must present identification and sign a pollbook.²⁰ Pollbooks have long served as a key element to protect election security. Electronic pollbooks are tested by an independent testing authority, examined by the BVME, and certified by the Secretary of State for use in Ohio.

If a board of elections uses electronic pollbooks at its polling locations and an individual refuses to sign an electronic pollbook,²¹ the voter may not cast a regular ballot. Precinct election officials must provide such an individual a provisional ballot and follow the instructions for issuing provisional ballots in [Chapter 8](#) of the Election Official Manual.²²

III. REFUSAL TO USE PRECINCT-BASED OPTICAL SCANNERS

Automatic tabulating equipment used in Ohio, including any precinct-based optical scanner, is certified by (1) the U.S. Election Assistance Commission;²³ (2) an independent voting system test laboratory;²⁴ and (3) the bipartisan Board of Voting Machine Examiners.²⁵ Voters in counties that use precinct count optical scanners must cast their ballot in the scanner if they want their ballot to count.²⁶ An elector who refuses to scan their ballot has not actually voted. Therefore, the ballot should not be set aside, scanned, and counted at the board office.²⁷ Instead, precinct election officials must follow the instructions in [Chapter 9, Section 9.05](#) of the Election Official Manual on *Fleeing Voters* for any ballots left by individuals who refuse to cast their ballots. The precinct election officials must also record the refusal to scan into the polling location incident log along with voter's name and if possible, the voter's county identification number.

IV. BACK-UP PAPER BALLOTS IN DRE COUNTIES

Boards of elections that use DRE voting machines are not required to give voters the “paper or plastic” choice between casting a ballot on the DRE or by using centrally counted optical scan ballots. However, it is acceptable for a board of elections to do so.²⁸ If a board anticipates a high volume of voters who prefer to cast a hand-marked ballot, the board should order more than the minimum quantities of ballots prescribed by the Election Official Manual. Boards must provide a secure ballot container into which the voter may place their centrally counted, optical scan ballot after marking the ballot.

²⁰ [R.C. 3505.18\(B\)](#). Ohio law provides an exception for an elector who is unable to write their name.

²¹ [R.C. 3506.021](#). When the electronic pollbooks are not functioning properly, backup paper pollbooks are used.

²² 52 USC 21082(a) and [R.C. 3505.181\(A\)\(7\)](#).

²³ [R.C. 3506.05](#).

²⁴ [O.A.C. 111:3-9-08\(B\)\(2\)](#).

²⁵ [R.C. 3506.05](#).

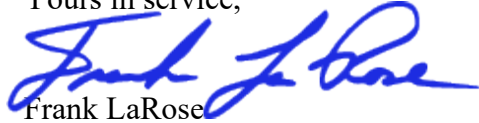
²⁶ If the scanner is temporarily inoperable for any reason, an elector may cast their ballot by depositing it in the emergency or auxiliary ballot bin.

²⁷ [R.C. 3506.21](#).

²⁸ [Chapter 5](#), pages 152 to 154 of the Election Official Manual regarding *Backup Optical Scan Ballots*.

Please share this Directive with your legal counsel, the county prosecuting attorney. If you have any questions regarding this Directive, please contact the Secretary of State's elections counsel at (614) 728-8789.

Yours in service,

A handwritten signature in blue ink, appearing to read "Frank LaRose", is positioned above the printed name.

Frank LaRose
Ohio Secretary of State