

Instructions for Limited Liability Company Certificate of Amendment or Restatement

This form should be used if you wish to file an amendment or restatement to the articles of organization for a domestic limited liability company.

Pursuant to Ohio Revised Code §1705.08, the articles of organization of a limited liability company may be amended at any time, but a certificate of amendment amending the articles of organization shall be filed within thirty days after the occurrence of any of the following: (1) the name of the limited liability company is changed; (2) the period of the limited liability company's duration is changed; or (3) any other information that is set forth in the articles of organization is changed. An authorized representative of the limited liability company must file an amendment upon discovering that a statement in the articles of organization was materially false when made or that any other information set forth in the articles of organization has changed making the articles materially inaccurate.

The articles of organization of a limited liability company may be restated at any time by filing a restatement of the articles of organization.

If you wish to file an amendment, please select box 1. If you wish to file a restatement, please select box 2. As required by Ohio Revised Code §1705.08 (C)(1)(b), indicate the date of the filing of the limited liability company's articles of organization that are being amended.

Name of Limited Liability Company

Indicate the name of the limited liability company and the registration number. If you choose to change the name of the limited liability company, the name must include one of the following: "limited liability company," "limited," "LLC," "L.L.C.," "ltd." or "ltd", pursuant to Ohio Revised Code §1705.05.

Period of Existence

A period of existence may be provided but is not required. Pursuant to Ohio Revised Code §1705.04(B), if a period of existence is not provided in the articles the limited liability company's period of existence is perpetual.

Purpose Clause

A purpose clause may be provided but is not required. As stated in Ohio Revised Code §1705.02, a limited liability company may generally "be formed for any purpose or purposes for which individuals lawfully may associate themselves."

Additional Provisions

If the information you wish to provide for the record does not fit on the form, please attach additional provisions on a single-sided, 8 1/2 x 11 sheet(s) of paper.

Signature(s)

After completing all information on the filing form, please make sure that page 2 is signed by at least one authorized representative of the limited liability company.

If authorized representative is an individual, then they must sign in the "signature" box and print their name in the "Print Name" box.

If authorized representative is a business entity, not an individual, then please print the business name in the "signature" box, an authorized representative of the business entity must sign in the "By" box and print their name in the "Print Name" box.

A typed name signifies an "intent to sign" which is acceptable.

****NOTE: Our office cannot file or record a document that contains a Social Security number or tax identification number. Please do not enter a Social Security number or tax identification number, in any format, on this form.**