DIRECTIVE 2020-11 CARES ACT DUE DATES

DUE ON OR BEFORE JULY 13, 2020

☐ Return the signed CARES Act Grant Agreement to the Secretary of State’s Office to CARES@OhioSoS.Gov

DUE ON OR BEFORE JULY 27, 2020

☐ Submit CARES Act plan to Secretary of State’s Office outlining how the CARES Grant will be spent to CARES@OhioSoS.gov

DUE ON 1ST BUSINESS DAY OF THE MONTH AUGUST THROUGH DECEMBER 2020

☐ Submit CARES Progress report to CARES@OhioSoS.gov

☐ Submit CARES Expense report to CARES@OhioSoS.gov

DUE ON OR BEFORE AUGUST 1, 2020

☐ Contact vendor for ballot stock and printing of ballots*

☐ Send Secretary of State provided survey to every precinct election official who served previously in the last three years or indicated interest in serving on March 17, 2020

DUE ON OR BEFORE AUGUST 31, 2020

☐ Contact local health department and senior living and health care facilities to ensure residents and patients are given the opportunity to vote

☐ Contact vendor for printing of paper pollbooks*

* This is preparatory contact with vendors. Order placement is not required by this date.
DUE ON OR BEFORE OCTOBER 2, 2020

☐ Notify the Secretary of State’s Office of precinct election official shortages to intake@OhioSoS.gov

DUE ON OR BEFORE OCTOBER 15, 2020

☐ Training of precinct election officials
☐ Report to Secretary of State’s Office that precinct election official training is complete

DUE ON OR BEFORE DECEMBER 1, 2020

☐ Report balance of all unspent and unencumbered CARES funds to CARES@OhioSoS.gov

DUE ON OR BEFORE DECEMBER 18, 2020

☐ Submit final Directive 2020-11 CARES expense report
☐ Return all unspent CARES funds to the Secretary of State’s Office