



**Client Service Center**  
Notary: 614.644.4559  
Toll Free: 877.767.3453  
[notary@OhioSoS.gov](mailto:notary@OhioSoS.gov)  
For more information: [OhioSoS.gov](http://OhioSoS.gov)

**Mail this information to the following:**  
Ohio Secretary of State  
22 N 4th ST  
Columbus, OH 43215-3668

## Notary Complaint Form

The Ohio Secretary of State has the authority to investigate and discipline notaries public commissioned in Ohio. To submit a complaint, please complete this form or submit your own letter containing all of the required information listed below. If our office determines we have the authority to investigate the matter, we will provide a copy of your complaint to the investigator and the notary public. This complaint may be introduced as evidence in an administrative hearing or court case, if applicable.

This form may be delivered to: Ohio Notary Commission 22 North Fourth Street, Columbus, Ohio 43215 or scanned and emailed to [notary@OhioSoS.gov](mailto:notary@OhioSoS.gov)

### Please provide all of your contact information and your signature below:

Name

Mailing Address:

Street:

City:  State:  ZIP Code:

Phone Number:

Email Address:

Signature **X** \_\_\_\_\_

### Notary Public's Contact Information – Please provide all of the information you have available:

Name

Commission Number

Mailing Address:

Street:

City:  State:  ZIP Code:

Phone Number:

Email Address:

Please provided a detailed description of the notarial act and alleged violation on the lines below or you may attach a document with your description. You must also attach a copy of the notarized document.

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Check here to confirm the notarized document is attached.